



City of Detroit
Employee Benefit Plan Board
Meeting Protocol
Effective: January 19, 2022

In accordance with the State of Michigan's Open Meetings Act, the Board of Trustees will reconvene in-person meetings for all Board members. Meetings will be held in the offices of the General Retirement System (GRSD), located at the Ally Center, 500 Woodward Avenue, Suite 3000, Detroit Michigan, 48226.

The following guidelines have been adopted by the Board in accordance with COVID safety standards issued by the CDC and the Detroit Health Department. Those protocols include:

- **Testing** – *Board members and all Employee Benefit Plan staff scheduled to attend the in-person meeting will be required to obtain a negative COVID test no more than 24 hours prior to each meeting. Board members/staff are welcome to schedule their test at the TCF/Huntington Bank Center or the Coleman A. Young Municipal Center (CAYMC). Testing is conducted at CAYMC (basement) on Mondays, Wednesdays, and Fridays, and at TCF/Huntington on Tuesdays and Thursdays. If interested in using these sites to obtain a COVID test, please contact CAYMC at 313-426-7997 or TCF/Huntington at 313-230-0505.*
- **Screening** – *Those attending the in-person meeting will be required to complete the self-screening form which will be available in the lobby of the GRSD offices or can be completed online via a link on the RSCD website.*
- **Masking** – *Masking is required on-site for all Board members, staff and members of the public regardless of vaccination status. If you forget your mask, you may request one from the receptionist in the lobby area.*
- **Social Distancing** – *Limited capacity in conference and meeting rooms will be enforced in accordance with the CDC guidelines. The Board reserves the right to adjourn and reschedule a meeting in the event the limited capacity limit has been reached. In the alternative, the Board may request, and members of the public may voluntarily wait in the lobby until their agenda item is called.*

Members of the public, Employee Benefit Board staff, and presenters may attend meetings via teleconference using GoToMeeting. Members of the public are welcome to speak during the Public Comment section of the meeting. To obtain the virtual meeting information for each meeting, please refer to the department's website at www.rscd.org.

Any questions regarding this protocol may be directed to Gail A. Oxendine, Assistant Executive Director via email at goxendine@rscd.org.