

MEETING NO. 3312  
JOURNAL OF PROCEEDINGS  
**BOARD OF TRUSTEES OF THE POLICE AND FIRE RETIREMENT SYSTEM**  
OF THE CITY OF DETROIT  
HELD THURSDAY, AUGUST 4, 2022

9:00 A.M.  
RETIREMENT SYSTEMS' CONFERENCE ROOM  
ALLY DETROIT CENTER, 500 WOODWARD AVENUE; SUITE 3000  
DETROIT, MICHIGAN 48226

**TRUSTEES PRESENT**

Justin Bahri	Ex/Officio Trustee/City Treasurer
Shawn Battle	Ex/Officio Trustee/Fire Prevention Chief/Mayoral Designee
Michael F. Berent	Elected Trustee/Fire
Matthew Gnatek	Elected Trustee/Police/Vice-Chairperson
Angela R. James	Ex/Officio Retiree Trustee/Police/Mayoral Designee( <b>Remote, does not count toward quorum</b> )
John Naglick Jr.	Ex/Officio Trustee/Finance Director
George Orzech	Elected Retiree Trustee/Fire
Jeffrey Pegg	Elected Trustee/Fire
Dean Pincheck	Elected Trustee/Fire/Chairperson
John Serda	Elected Trustee/Police
Viollca Serifovski	Ex/Officio Trustee/Corporation Counsel Alternate
Ronald Thomas	Elected Trustee/Police
Gregory Trozak	Elected Retiree Trustee/Police
Steven Watson	Ex/Officio Trustee/Budget Director

**TRUSTEES EXCUSED**

Conrad Mallett	Ex/Officio/Mayor's Designee
Coleman Young II.	Ex/Officio Trustee/Honorable City Council President

**ALSO PRESENT**

Kelly Tapper	Assistant Executive Director
Woodrow Tyler	Interim Chief Investment Officer
Ronald King	General Counsel
Marcella Brewer	Recording Secretary
Dr. Oscar King III	Board Lobbyist
Bruce Babiarz	Public Relations Advisor

**STAFF EXCUSED**

David Cetlinski	Executive Director
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POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT  
MEETING NUMBER 3312 – THURSDAY – AUGUST 4, 2022

This meeting is conducted pursuant to the requirements of the Michigan Open Meetings Act. Consistent with the OMA and Board Policy, Trustee’s may attend and participate in any meeting remotely (recognizing issues related to Covid-19 and other circumstances which may arise from time to time). However, only Trustees attending in person are permitted to take action on matters decided by the Board.

CHAIRPERSON

**Dean Pincheck**

A verbal Roll Call commenced at 9:03 a.m. and Chairperson Pincheck called the meeting to order.

**Present at Roll Call: Bahri, Battle, Berent, Gnatek, Naglick, Orzech, Pegg, Serda, Thomas, Trozak, and Pincheck – Chairperson**

**Re: Approval of August 4, 2022 Agenda**

Trustee Pegg moved to approve the agenda dated Thursday, August 4, 2022. Trustee Thomas supported. The motion passed unanimously.

**Re: Approval of RETIREMENT Applications**

Trustee Trozak moved to approve the RETIREMENT applications as listed below. Trustee Pegg supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Shawn Giraud – Police Officer - Police
RTIREMENT TYPE-PLAN	Service - New
SERVICE CREDIT-EFFECTIVE DATE	18 05 23 – 02 18 22

NAME, TITLE, DEPARTMENT	Shanda T. Starks – Police Sergeant - Police
RTIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	17 06 25 – 07 12 22

NAME, TITLE, DEPARTMENT	Shanda T. Starks – Police Captain-DPCOA - Police
RTIREMENT TYPE-PLAN	Hybrid - Drop
SERVICE CREDIT-EFFECTIVE DATE	08 00 00 – 07 12 22



POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT  
 MEETING NUMBER 3312 – THURSDAY – AUGUST 4, 2022

Disbursement Report

Page: 1 of 2  
 Date: 8/1/2022 9:00 AM

Account	Payment Method	Currency			
LIQUID RES	WIRE	US			
Vendor Name	Invoice Number	Invoice Description			Amount To Pay
BNY Mellon	111-2022-0033300	Management Fees - 2nd Qtr '22			46,767.50
CLAYTON, DUBILIER & RICE FUND X, L.P. - HAMILTON L	072122	Capital Call			634,651.00
HAMILTON LANE SECONDARY FUND V LP	072922	Capital Call			230,341.00
HL - INCLINE ASCENT FUND, LP	072822	Capital Call			203,622.39
HL-THOMA BRAVO FUND XIII, L.P.	072922	Capital Call			178,651.00
ROARK CAPITAL PARTNERS V, L.P. - HAMILTON LANE	072122	Capital Call			529,906.55
TT International	20220630-114-A	Management Fees 2nd Qtr '22			83,858.61
<b>Cash Account/Payment Method Total:</b>			<b>7 Documents</b>	<b>1,907,798.05</b>	

HUNT VEND	ACH	US			
Vendor Name	Invoice Number	Invoice Description			Amount To Pay
500 WEBWARD LLC	179263	Work Orders for Office Maintenance			82.00
500 WEBWARD LLC	179901	August 2022 Rent			26,878.12
ADP, INC	610519749	Check Printing Services			474.12
ATIVO CAPITAL	2743	Management Fees 2nd Qtr '22			42,201.41
BAIRD ADVISORS	BA222Q2314	Management Fees 2nd Qtr '22			43,282.22
BLOOMBERG FINANCE LP	5606958121	Bloomberg Anywhere 7/21/22-10/20/22			6,060.00
CDW GOVERNMENT	BH46193	Computer Equipment			174.84
CDW GOVERNMENT	BK70893	Computer Equipment			1,317.02
FEDEX	7-824-96881	Mailing			36.31
FEDEX	7-832-57782	Mailing			35.57
GABRIEL, ROEDER, SMITH & CO	472569	EDRO Calculations for Alex Vinson			1,500.00
GABRIEL, ROEDER, SMITH & CO	472577	EDRO Calculations for Benjamin Lee			1,500.00
HARDMAN JOHNSTON GLOBAL ADVISORS	DETPFRE888590622	Management Fees 2nd Qtr '22			66,457.72
KENNEDY CAPITAL MANAGEMENT	2Q22	Management Fees - 2nd Qtr '22			130,176.00
LAFORCE, INC (fka Electronic Security Systems, Inc.)	1197499	Card Reader Door Repair/Replacement			417.00
METASOURCE, LLC	SO55394	Software License/Support for Application Xtender			5,696.13
Office of the Chief Financial Officer	2440791	Wages&Benefits CoD Employees Q4 FY22			354,456.88
PARADIGM ASSET MANAGEMENT CO., LLC	2Q22	Management Fees 2nd Qtr '22			65,193.92
Premier Parking (fka Ultimate Parking)	272661	Parking Validation Charges - June 2022			190.00
Premier Parking (fka Ultimate Parking)	273537	Parking - New Parker - August 2022 - Woody Tyler			242.55
PUGH CAPITAL MANAGEMENT, INC.	2Q22	Management Fees 2nd Qtr '22			50,493.58
QUILL CORPORATION	26290734	Office Supplies			210.67
QUILL CORPORATION	26284337	Office Supplies			8.65

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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
RACINE & ASSOCIATES	13069	DPF v. Paramount 5/1/22-6/30/22	3,545.38
RHUMBLINE ADVISERS	detpol22022Q2	Management Fees 2nd Qtr '22	15,595.00
SHENKMAN CAPITAL MANAGEMENT, INC	22-06-DETROIT_PFS	Management Fees 2nd Qtr '22	56,116.41
WELLS FARGO VENDOR FINANCIAL SVCS, LLC	106107846	Printer Maintenance	129.11
Xponance, Inc. (fka Piedmont Invest. Adv.)	INV13014	Management Fees - 2nd Qtr '22	20,268.98
<b>Cash Account/Payment Method Total:</b>		<b>28 Documents</b>	<b>892,739.59</b>

HUNT VEND CHECK US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ALLEGRA	94572011	Self Service Portal Mailing	420.42
ALLEGRA	94891011	Self Service Portal Mailing	420.42
COMCAST	071722	High Speed Internet	212.25
MAPERS	071822AJ	Registration Fee for 2022 Fall Conference - Angela Jam	300.00
METCOM	R-19142	Spirit Business Card Master Run	35.43
VERIZON WIRELESS	9910369345	Billing 6/5/22-7/4/22	679.11
XEROX	016682598	Printer Maintenance	11.42
<b>Cash Account/Payment Method Total:</b>		<b>7 Documents</b>	<b>2,079.05</b>

**Investment Committee Disbursement Acknowledgements**

HUNT VEND ACII US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
Crain Communications Inc	CD15582	Classified Advertising	926.37
RIVENOAK LAW GROUP, P.C	12990	IC General Counsel March & April 2022	17,307.50
RIVENOAK LAW GROUP, P.C	13020	IC General Counsel May 2022	3,900.00
<b>Cash Account/Payment Method Total:</b>		<b>3 Documents</b>	<b>22,133.87</b>

\* Payment amount is estimated based on the effective date 8/1/2022.

**Re: Approval of Refunds (Accumulated Contributions)**

Trustee Berent moved to approve the Refunds/Accumulated Contributions list as outlined below. Trustee Pegg supported. The motion passed unanimously.

List number – 3955- \$685,396.97

List number – 3956- \$210,239.78

**Re: Approval of the Defined Contribution Plan/Employee Loan Programs**

Trustee Berent moved to approve the Defined Contribution Plan/Employee Loan Program as outlined below. Trustee Pegg supported. The motion passed unanimously.

List #1 - \$13,786.00 – 07/28/2022

List #2 - \$32,299.00 – 08/04/2022

**Re: Approval of Minutes**

Trustee Thomas moved to approve the Minutes of June 16, 2022. Trustee Pegg supported. The motion passed. Trustee Berent abstained.

## **ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Assistant Executive Director, Kelly Tapper, discussed the following with the Board of Trustees:

- Plante Moran Engagement Letter
- Disability Memo
- NCPERS Fall Conference – October 23-26, 2022

### **Re: Plante Moran Engagement Letter**

Trustee Pegg moved to approve Plante Moran Contract for 2022-2023. Trustee Naglick supported. The motion passed unanimously.

### **Re: NCPERS Fall Conference**

Resolution Moved By: Trustee Pegg – Supported By: Trustee Berent

**Resolved**, that the Board approve the attendance of any interested Trustee, the Executive Director and Assistant Executive Director at the aforementioned conference, and **BE IT FURTHER**

**Resolved**, that the Board approve expenditures for any interested Trustee, the Executive Director, and the Assistant Executive Director to attend said conference, and **BE IT FURTHER**

**Resolved**, that a copy of said conference brochure or applicable conference literature be provided to Retirement System Staff member JoAnn Harrison. The motion passed unanimously.

➤ **Trustee Serifovski and Dr. Oscar King joined the meeting at 9:09 am**

### **RE: Approval of Recommendation of the Joint Personnel**

Resolution Moved By: Trustee Pegg – Supported By: Trustee Gnatek

**WHEREAS**, on July 28, 2022, a meeting of the RSCD Joint Personnel Committee ("JPC") was conducted pursuant to proper notice;

**WHEREAS**, Executive Director, David Cetlinski, recommended compensation adjustments for the Executive Director, Assistant Executive Director, Head Account and certain IT and contractual staff consistent with memoranda provided to JPC members in support of the recommendation;

**WHEREAS**, the recommendation presented to the JPC was to approve a compensation adjustment consistent with the step adjustments as established by the City of Detroit (EX2 from step 7 to step 8) and percent adjustments for IT and other contractual staff;

**WHEREAS**, following discussion and consideration, the JPC voted to approve the compensation recommendation and forward its decision to the PFRS Board for consideration and approval;

**WHEREAS**, this matter has been reviewed by the PFRS Board and discussed in open session;

**NOW THEREFORE BE IT RESOLVED**, that the PFRS Board approves and adopts the recommendation of the JPC with respect to the compensation adjustments of the Executive Director, Assistant Executive Director, Head Accountant and IT and other contractual staff as set forth above and in documentation provided to the JPC;

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to appropriate staff for implementation consistent with this resolution.

Yeas: **Bahri, Battle, Berent, Gnatek, Naglick, Orzech, Pegg, Serifovski, Serda, Thomas, Trozak, and Pincheck – Chairperson**

### **INTERIM CHIEF INVESTMENT OFFICER’S REPORT**

Interim Chief Investment Officer, Woodrow Tyler discussed the following with the Board of Trustees:

- **Trustee James joined the meeting at 9:10 am remotely**

Trustee Pegg moved to adopt the recommendation regarding cash allocation as proposed by the Interim Chief Investment Officer and to approve any needed changes to the Investment Policy Statement. Trustee Gnatek supported. The motion passed unanimously.

### **Public Comment**

- Kathleen Colin also informed the board of the upcoming NASP-Detroit 16th Annual Ray Welbourne Memorial Scholarship Golf Classic to be held Friday, August 12th at Taylor Meadows, Taylor, MI.
- Louis Sinagra

### **PUBLIC RELATIONS REPORT**

- Media Inquiry – Data Breach – GRS System
- Media Draft – Bankruptcy Case

Trustee Pegg moved to adopt the recommendation regarding cash allocation as proposed by the Interim Chief Investment Officer and to approve any needed changes to the Investment Policy Statement. Trustee Gnatek supported. The motion passed unanimously.

- **Trustee Watson joined the meeting at 9:26 am**

## **LOBBYIST’S REPORT**

- Legislative Log
- House Bill 5427
- Election Breakdown

## **GENERAL COUNSEL’S REPORT**

General Counsel Ronald King, as part of his legal report, discussed the following matters with the Board:

- Assets International
- Revenue Discovery Advisors LLC – Recovery Agreement

### **Re: Revenue Discovery Advisors LLC**

Trustee Pegg moved to approve the contract with Revenue Discovery Advisors LLC. Trustee Thomas supported. The motion passed unanimously.

### **Re: State Street Bank**

Trustee Pegg moved to authorize State Street Bank to work with Revenue Discovery Advisors on behalf of the PFRS related to Driftwatch Co. as needed to assist in getting funds escheated to the State of Massachusetts returned to the System. Trustee Gnatek supported. The motion passed unanimously.

Resolution Moved By: Trustee Pegg – Supported By: Trustee Gnatek

**WHEREAS**, the PFRS Board was advised of certain work being performed by Revenue Discovery Advisors LLC (“RDA”) relating to assets that appear to be the property PFRS regarding investments in Driftwood Company and/or Peninsula Gaming which assets are now in the possession of the Massachusetts Office of the State Treasurer;

**WHEREAS**, RDA, through its agent, Jeff Epstein, has conducted a preliminary investigation of this matter and has determined the PFRS’s former custodial bank, State Street Bank, may possess certain information which may assist RDA and PFRS in the recovery of these assets;

**WHEREAS**, State Street Bank is willing to assist RDA in its effort to recover these assets provide PFRS authorizes State Street Bank to discuss this matter with RDA and/or Mr. Epstein including the possible disclosure of certain confidential and legal information related to the Driftwood and/or Peninsula Gaming investments/assets;

**WHEREAS**, General Counsel and the Assistant Executive Director have reviewed this matter and recommend the PFRS Board provide the request authorization to State Street Bank;



**WHEREAS**, this matter has been reviewed by the PFRS Board and discussed in open session;

**NOW THEREFORE BE IT RESOLVED**, the PFRS Board authorizes State Street Bank to assist RDA in its effort to recover the assets identified by RDA and/or Mr. Epstein and provides State Street Bank with authority to discuss this matter with RDA and/or Mr. Epstein including the possible disclosure of certain confidential and legal information related to the Driftwood and/or Peninsula Gaming assets

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to appropriate staff for implementation consistent with this resolution and to State Street Bank and RDA.

Yeas – Bahri, Battle, Berent Gnatek, Naglick, Orzech, Pegg, Serifovski, Serda, Thomas, Trozak, Watson and Chairperson Pincheck – 12

Nays – None

### **COMMITTEE REPORT**

- Joint Personnel Committee met and discussed and recommended Step Increases for Staff
- Policy Committee will resume their meetings beginning in September 2022
- PFRS Investment Committee Meeting, Monday, August 22, 2022, at 10:00 am.

### **NEW BUSINESS/OLD BUSINESS**

Chairperson Pincheck inquired about the DFFA Sick Payout status.

### **PRESENTATION**

Catherine Mortiere and Attorney Michael Swartz appeared before the Board to discuss issues related to Ms. Mortiere’s pension benefits. The Board tabled the discussion until both parties received and reviewed the certain plans documents.

The Board took a 5-minute break at 10:20 am

- **Trustee Serda left the meeting for the day at 10:25 am**

### **Re: Entering into Closed Session**

Resolution Moved By Trustee Thomas– Supported by Trustee Gnatek

**WHEREAS**, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261 et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

**RESOLVED**, that the Board entered into Closed Session for the purpose of discussing Attorney/Client privileged matters regarding the following: Discussion regarding Pending Litigation.

A Roll Call Vote was taken as follows:

Yeas – Bahri, Battle, Berent Gnatek, Naglick, Orzech, Pegg, Serifovski, Thomas, Trozak, Watson and Chairperson Pincheck – 12

Nays – None

Board entered into closed Session at 10:32 am

Board exited closed session at 10:49 am

**Re: Open Session**

The Board returned to **Open Session** at 10:50 a.m.

**ADJOURNMENT**

Trustee Gnatek moved to adjourn. Trustee Thomas supported.

Chairperson Pincheck adjourned meeting #3312 at 10:50 AM. The Board's next meeting is scheduled for Thursday, August 18, 2022 at 9:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "Kelly Tapper", written in black ink on a white background.

Kelly Tapper, Assistant Executive Director