

**MEETING NO. 3241**  
**JOURNAL OF PROCEEDINGS**  
**BOARD OF TRUSTEES OF THE POLICE AND FIRE RETIREMENT SYSTEM**  
**OF THE CITY OF DETROIT**  
**HELD THURSDAY, JULY 18, 2019**

09:00 A.M.  
RETIREMENT SYSTEMS' CONFERENCE ROOM  
ALLY DETROIT CENTER, 500 WOODWARD; SUITE 3000  
DETROIT, MICHIGAN 48226

**TRUSTEES PRESENT**

Shawn Battle	Ex/Officio Trustee/Fire Prevention Chief/Mayoral Designee
Michael F. Berent	Elected Trustee/Fire
Matthew Gnatek	Elected Trustee/Police/ Chairperson
Brenda Jones	Ex/Officio Trustee/City Council President
Megan S. Moslimani	Ex/Officio Trustee/Corporation Counsel /Vice-Chairperson
John Naglick Jr.	Ex/Officio Trustee/Finance Director
George Orzech	Elected Retiree Trustee/Fire
Jeffrey Pegg	Elected Trustee/Fire
Dean Pincheck	Elected Trustee/Fire
Portia Roberson	Ex/Officio Trustee/Mayoral Alternate
John Serda	Elected Trustee/Police
Gregory Trozak	Elected Retiree Trustee/Police

**TRUSTEES EXCUSED**

Angela R. James	Ex/Officio Retiree Trustee/Police/Mayoral Designee
Christa McLellan	Ex/Officio Trustee/Treasurer
Steven Watson	Ex/Officio Trustee/Director of Forecasting and Economic Analysis-Budget Department/Budget Director's Designee

**ALSO PRESENT**

David Cetlinski	Executive Director
Kelly Tapper	Assistant Executive Director
Kevin Kenneally	Deputy-Chief Investment Officer
Ronald King	General Counsel
TaKneisha Johnson	Administrative Assistant IV
Dr. Oscar King III	Board Lobbyist
Bruce Babiarz	Public Relations Advisor

**STAFF EXCUSED**

Ryan Bigelow	Chief Investment Officer
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VICE-CHAIRPERSON

**MEGAN MOSLIMANI**

A verbal Roll Call commenced at 09:12 a.m. and Vice-Chairperson Moslimani called the meeting to order.

**Present at Roll Call: Shawn Battle, Michael Berent, Matthew Gnatek, John Naglick, Jeffrey Pegg, Dean Pincheck, George Orzech, John Serda and Gregory Trozak**

**Re: Approval of July 18, 2019 Agenda**

John Serda moved to approve the agenda dated **Thursday July 18<sup>th</sup>, 2019**; amending the Chairperson Discussion time. Jeffrey Pegg supported. The motion passed unanimously.

**Re: Nomination of Chairperson- Matthew Gnatek**

Resolution Moved By Trustee Trozak– Supported by Trustee Naglick

**RESOLVED**, that Trustee **Matthew Gnatek** is hereby elected to serve as Chairperson of the Board of Trustees of the Police and Fire Retirement System for the term commencing July 18, 2019 and expiring June 30, 2020. The motion passed unanimously.

**Re: Nomination of Investment Committee Member- Matthew Gnatek**

Resolution Moved By Trustee Trozak– Supported by Trustee Pegg

**RESOLVED**, that Trustee **Matthew Gnatek** is hereby appointed to serve as the Elected Trustee representative to replace outgoing Trustee Mark Diaz on the Police and Fire Investment Committee. The motion passed unanimously.

- ***Chairperson Gnatek assumed the Chair from Vice-Chairperson Megan Moslimani at 9:17 a.m.***
- ***Dr. Oscar King entered the Boardroom at 9:17 a.m.***

**Re: Approval of DROP Retirement Applications**

Jeffrey Pegg moved to approve the **DROP Retirements** as listed below.  
John Serda supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Latasha J. Brown - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 03 – 06 28 19

NAME, TITLE, DEPARTMENT	Arthur Copeland, III - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 03 – 06 28 19

NAME, TITLE, DEPARTMENT	David A. Haines - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	16 05 19 – 07 01 19

NAME, TITLE, DEPARTMENT	Tamika R. Jones - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 00 – 06 28 19

NAME, TITLE, DEPARTMENT	Jason J. Lane - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 02 19 – 06 17 19

NAME, TITLE, DEPARTMENT	Queen E. Lyles - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 06 17 – 02 05 19

NAME, TITLE, DEPARTMENT	Richard E. Newton - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 02 19 – 06 04 19

NAME, TITLE, DEPARTMENT	Donald L. Owen - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	18 04 01 – 06 06 19

**Re: Approval of DROP Retirement Applications- Continued**

NAME, TITLE, DEPARTMENT	Derald L. Penn - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 07 – 06 24 19

NAME, TITLE, DEPARTMENT	James R. Pierce - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 03 – 06 28 19

NAME, TITLE, DEPARTMENT	Deloma M. Stone - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 27 – 06 25 19

NAME, TITLE, DEPARTMENT	Robert A. Thomas - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 01 07 – 06 24 19

NAME, TITLE, DEPARTMENT	Christopher W. Weitzel - Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 00 03 – 06 28 19

**Re: Approval of RETIREMENT Applications**

Jeffrey Pegg moved to approve the **RETIREMENTS** as listed below.  
Gregory Trozak supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Anita C. King - Police Officer - Police
RETIREMENT TYPE-PLAN	Service - New
SERVICE CREDIT-EFFECTIVE DATE	15 01 07 – 06 08 19

NAME, TITLE, DEPARTMENT	Dennis Perkins - Police Sergeant - Police
RETIREMENT TYPE-PLAN	Vested - New
SERVICE CREDIT-EFFECTIVE DATE	20 00 18 – 07 01 19

NAME, TITLE, DEPARTMENT	Johnny A. Thomas - Police Comm-PCOA - Police
RETIREMENT TYPE-PLAN	Vested - New
SERVICE CREDIT-EFFECTIVE DATE	20 00 18 – 07 01 19

NAME, TITLE, DEPARTMENT	Joseph J. Weekley – Police Officer - Police
RETIREMENT TYPE-PLAN	Service - New
SERVICE CREDIT-EFFECTIVE DATE	17 06 29 – 06 10 19





**Re: Approval of Disbursements- Continued**

CLARK HILL, PLC	879679	General Counsel Services for April 2019	26,280.20
CLARK HILL, PLC	879681	Gregory Davis for April 2019	294.95
CLARK HILL, PLC	879683	Environmental Geo-Technologies for April 2019	4,554.30
CLARK HILL, PLC	888187	DROP Program for May 2019	3,891.92
CLARK HILL, PLC	888188	General Counsel Services for May 2019	26,250.00
CLARK HILL, PLC	888189	Gregory Davis for May 2019	262.65
CLARK HILL, PLC	888191	Environmental Geo-Technologies for May 2019	4,754.05
Cogent Communications, Inc.	070119	Internet Service	1,023.00
CREATIVE BREAKTHROUGHS INC	INV1978	Software Maintenance	11,650.00
GABRIEL, ROEDER, SMITH & CO	447462	EDRO Calculations for William Zeolla	1,350.00
GABRIEL, ROEDER, SMITH & CO	447482	EDRO Calculations for Reginald Thomas	1,350.00
GABRIEL, ROEDER, SMITH & CO	447757	Actuarial Services for June 2019	13,150.00
Hamilton Lane Advisors, LLC (HL)	01491	Management Fees 3rd Qtr '19	278,344.00
LOOMIS, SAYLES & COMPANY, L.P.	200884	Management Fees 2nd Qtr '19	59,816.71
NORTHPOINTE CAPITAL, LLC	2Q19	Management Fees - 2nd Qtr '19	77,269.10
Office of the Chief Financial Officer	1046721	Wages & Benefits-City of Detroit Employees FY 18-19	1,338,088.20
PAYDEN & RYGEL	1612-M1118	Management Fees - November 2018	13,116.00
PAYDEN & RYGEL	1612-M119	Management Fees - January 2019	20,286.00
PAYDEN & RYGEL	1612-M1218	Management Fees - December 2018	17,464.00
PAYDEN & RYGEL	1612-M219	Management Fees - February 2019	19,198.00
PAYDEN & RYGEL	1612-M319	Management Fees - March 2019	17,019.00
PAYDEN & RYGEL	1612-M418	Management Fees - April 2018	12,851.00
PAYDEN & RYGEL	1612-M419	Management Fees - April 2019	14,429.00
PAYDEN & RYGEL	1612-M519	Management Fees - May 2019	11,207.00
PLANET TECHNOLOGIES, INC	1001920	Azure Active Directory License: July 2019- June 2020	3,240.00
Premier Parking (fka Ultimate Parking)	185815	Parking - July 2019	2,552.00
PROCENTIA, INC.	2323	Procentia Implementation	46,962.13
RHUMBLINE ADVISERS	g13mpfrsd2019Q2	Management Fees 2nd Qtr '19	8,383.00
SALIENT CAPITAL ADVISORS, LLC	2Q19	Management Fees 2nd Qtr '19	118,041.72
SMITH GRAHAM	2Q19	Management Fees 2nd Qtr '19	20,694.00
UHY Advisors MI, Inc.	1304192	Professional IT Services for June 2019	9,637.50
UHY Advisors MI, Inc.	1304194	Professional IT Services for June 2019	48,000.00
<b>Cash Account/Payment Method Total:</b>			<b>39 Documents</b>
			<b>2,260,651.85</b>

HUNT VEND	CHECK	US			
Vendor Name	Invoice Number	Invoice Description	Amount To Pay		
ANGELA JAMES	060619AJ	Trustee Parking	95.00		
ASCENSION MICHIGAN AT WORK	345038	Disability Initial & Re-Exam Fees	775.00		
BAB ASSOCIATES, LLC	2019-0149	Public Relations Services June 2019	3,117.70		
CINTAS CORPORATION-300	4025663328	Floor Mats	130.65		
COMCAST	061719	High Speed Internet	179.92		
Dean Pincheck	060619DP	Trustee Parking	150.00		
DIRECTV	36414897067	Service Charges 6/23/19-7/22/19	37.00		
FEDEX	6-580-14486	FedEx Mailing	25.68		
FEDEX	6-588-08817	FedEx Mailing	41.78		
FEDEX	6-594-48819	FedEx Mailing	25.44		
First CHOICE Coffee Services	626426	Coffee Supplies	146.11		
First CHOICE Coffee Services	627800	Equipment Rental	30.00		
IRON MOUNTAIN	165800	Data Domain Service	1,332.38		
IRON MOUNTAIN	201920961	Storage CDs	874.40		
KELLEY CAWTHORNE	10307	Lobbyist Services for July 2019	7,500.00		
QUILL CORPORATION	7970630	Office Supplies	268.84		
QUILL CORPORATION	7989852	Office Supplies	9.15		
RACINE & ASSOCIATES	12558	DPF v. Paramount 5/1/19-5/31/19	5,360.85		
RACINE & ASSOCIATES	12561	DPF v. Paramount 6/1/19-6/30/19	1,899.50		
SCANTRON CORPORATION	14478799	Toner Cartridge Supply	2,306.50		
SHRED-IT USA	8127319519	Shredding Service Charges	49.73		
SHRED-IT USA	8127540383	Shredding Service Charges	49.73		
TRANSUNION RISK & ALT DATA SOLUTIONS INC	3712221-201906-1	TLOxp Research Services	25.00		
VERIZON WIRELESS	9831462065	Wireless Billing 5/5/19-6/4/19	933.78		
XEROX	097230985	Printer Maintenance	58.98		
<b>Cash Account/Payment Method Total:</b>			<b>25 Documents</b>		
			<b>25,423.12</b>		

\* Payment amount is estimated based on the effective date 7/15/2019



- ***Former Police and Fire Board Trustee Mark Diaz entered the Boardroom at 9:22 a.m. and thanked the Board for allowing him to serve the Police and Fire members.***

**Re: Approval of Refunds (Accumulated Contributions)**

Michael Berent moved to approve the **Refunds/Accumulated Contributions** list as outlined below. John Serda supported. The motion passed unanimously.

**LIST NUMBER 3794 - \$435,034.52**

**LIST NUMBER 3795 - \$827,437.81**

**LIST NUMBER 3796 - \$158,445.16**

**LIST NUMBER 3797 - \$149,671.68**

**Re: Approval of the Frozen Defined Contribution Plan/ Employee Loan Program**

Jeff Pegg moved to approve the **Frozen Defined Contribution Plan/ Employee Loan Program** as outlined below. Dean Pincheck supported. The motion passed unanimously.

**LIST #1 06/27/2019 – \$50,558.00**

**LIST #2 07/11/2019 – \$109,605.00**

**LIST #3 07/18/2019 – \$47,310.00**

**Re: Approval of Minutes/Journal of Proceedings No. 3239 – (06/06/2019)**

Jeffrey Pegg moved to approve the **Minutes/Journal of Proceedings No. 3239 (06/06/2019)** Michael Berent supported. The motion passed by vote as follows:

Yeas – Battle, Berent, Moslimani, Naglick, Orzech, Pegg, Serda and Trozak - 8

Nays – None

Abstentions – Pincheck and Chairperson Gnatek- 2

**ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Assistant Executive Director, **Kelly Tapper**, addressed the following with the Board of Trustees:

- Gabriel Roeder Contract dated 07/1/2019-06/30/2020
- Education Policy disseminated today; will be voted on at the next meeting
- The Legal Committee will meet on July 22<sup>nd</sup>, 2019 at 9:00 a.m.
- The Finance Committee will meet at the conclusion of audit
- Drop discussion is scheduled for the August 15<sup>th</sup> Board meeting
- 4506-T Form Discussion
- Disability Income Verification Discussion

➤ ***Trustee Portia Roberson entered the Boardroom at 9:35 a.m.***

**DEPUTY-CHIEF INVESTMENT OFFICER'S REPORT**

Deputy-Chief Investment Officer, **Kevin Kenneally**, in addition to his formal report, discussed the following matters with the Board:

- July 22<sup>nd</sup>, 2019 Investment Committee meeting topics
- Fiduciary Liability Insurance discussion
- Wilshire will be in attendance at the Investment Committee Meeting

➤ ***Trustee Brenda Jones entered the Boardroom at 10:07 a.m.***

### **PUBLIC RELATIONS ADVISOR REPORT**

Public Relations Advisor, **Bruce Babiarz**, discussed the following matters with the Board:

- Fox 2-Detroit story on housing fraud
- Free Press news request regarding Dan Gilbert's Building lease
- Mr. Babiarz will circulate a news release with respect to the newly elected Board Chairperson, Matthew Gnatek and Incumbent Vice Chairperson, Megan Moslimani

### **LOBBYIST'S REPORT**

Lobbyist, **Dr. Oscar King III**, provided the Board with a legislative update as listed below:

- Legislature is currently on recess

### **GENERAL COUNSEL'S REPORT**

General Counsel, **Ronald King**, in addition to his legal report, discussed the following matters with the Board:

- PFRS Investment Committee's May 13, 2019 Meeting regarding Compensation Discussion
  - Request for Waiver from Sean P. Gallagher and supplemental information
- Environmental Geo-Technologies, LLC
- Skechers U.S.A., INC

**Re: Entering Into Closed Session**

Resolution Moved By: Trustee Roberson– Supported By: Trustee Jones

**WHEREAS**, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261 et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

**RESOLVED**, that the Board enters into Closed Session for the purpose of discussing Attorney/Client privileged matters regarding the following: to discuss pending litigation and real estate transactions and items subject to physician-patient privilege regarding the following: Medical Director’s Report, Environmental Geo-Technologies, LLC, and discussion regarding the compensation of the Deputy-Chief Investment Officer.

A Roll Call Vote was taken as follows:

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

The Board entered into **Closed Session** at 10:16 a.m.

- ***Trustee Michael Berent excused himself from the Boardroom at 10:49 a.m. returned to the Boardroom at 10:52 a.m.***

**Re: Open Session**

Jeffrey Pegg moved to come out of closed session. Brenda Jones supported. The motion passed unanimously.

The Board returned to **Open Session** at 11:30 a.m.

- ***Trustee John Serda excused himself from the Boardroom at 11:28 a.m. returned to the Boardroom at 11:31 a.m.***

**Re: Shonee McNair**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that the report of the Medical Director on the case of **Shonee McNair** be **ACCEPTED**, and **FURTHER BE IT**

**RESOLVED**, that based on the recommendation of the Medical Director, the Board **APPROVE** the application for a **Duty Disability Retirement** filed by Ms. McNair **with a re-exam in one year**:

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

**Re: Nanette Knighton**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that the report of the Medical Director on the case of **Nanette Knighton** be **ACCEPTED**, and **FURTHER BE IT**

**RESOLVED**, that based on the recommendation of the Medical Director, the Board **APPROVE** the application for a **Non-Duty Disability Retirement** filed by the Police Department on behalf of Ms. Knighton **with a re-exam in one year**:

Yeas – Battle, Berent, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak, and Chairperson Gnatek- 11

Nays – Jones- 1

**Re: Melissa Sanchez**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that the report of the Medical Director on the case of **Melissa Sanchez** be **ACCEPTED**, and **FURTHER BE IT**

**RESOLVED**, that based on the recommendation of the Medical Director, the Board **DENY** the application for a **Duty Disability Retirement** filed by Ms. Sanchez.

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

**Re: Annual Re-examinations**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that in accordance with the recommendation of the Medical Director, the following be **CONTINUED** on the Disability Retirement Payroll with **no further re-exams necessary**:

**Kenyetta Borden**  
**Montica Craighead**

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

**Re: Annual Re-examinations**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that in accordance with the recommendation of the Medical Director, the following be CONTINUED on the Disability Retirement Payroll with **a re-exam in one year**:

**Robert Huckstein**

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

**Re: Annual Re-examinations- Return to Work**

Resolution Moved By: Trustee Pegg Supported By: Trustee Pincheck

**RESOLVED**, that in accordance with the recommendation of the Medical Director, the following be **RETURNED TO WORK** with no further **re-exams necessary**:

**Junius Perry**

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 12

Nays – None

**Re: Skechers USA, Inc**

Portia Roberson moved to direct General Counsel to authorize Levi and Kosinsky to file complaint against Kkechers USA and Certain Board Members on the behalf of the Police and Fire Retirement System subject to consultation with the Assistant Executive Director, Chief Investment Officer and Board Chairperson as required by the Securities Litigation Policy. Michael Berent supported. The motion passed by vote as follows:

Yeas – Battle, Berent, Moslimani, Naglick, Pincheck, Roberson, Serda, Trozak and Chairperson Gnatek - 9

Nays – Orzech and Pegg- 2

Abstention – Jones- 1

- **Trustee Pegg requested an accounting of the dollars that have been gained for the System within the last ten years by the Securities Litigation firms.**

**Re: Request for Waiver**

George Orzech moved to approve the Request for Waiver of Conflict of Interest requested by Sean Gallagher in his email dated June 5<sup>th</sup>, 2019 with respect to possible representation of the PFRS Investment Committee. Jeffrey Pegg supported. The motion passed by vote as follows:

Yeas – Battle, Berent, Jones, Moslimani, Naglick, Orzech, Pegg, Pincheck, Roberson, Trozak and Chairperson Gnatek - 11

Nays – Serda- 1

**NEW BUSINESS/OLD BUSINESS**

- Trustee Pincheck provided his CAPPP Attendance report
  - Trustee Pincheck will be absent at the August 1, 2019 Board meeting
- Trustee Brenda Jones may miss both August 1<sup>st</sup> and August 15<sup>th</sup> Board meetings
- The next Board meeting is on August 1<sup>st</sup>, 2019

**PUBLIC COMMENT**

None



**Re: Trustees Master's Program (TMP) Conference October 19-20, 2019**

Resolution Moved By: Trustee Pegg Supported By: Trustee Jones

**Resolved**, that the Board approve the attendance of any interested Trustee, the Executive Director and the Assistant Executive Director at the aforementioned conference, **and BE IT Further**

**Resolved**, that the Board approve expenditures for any interested Trustee, the Executive Director and the Assistant Executive Director to attend said conference, **and BE IT FURTHER**

**Resolved**, that a copy of said conference brochure be provided to Retirement System Staff member JoAnn Harrison. The motion passed unanimously.

**Re: MAPERS Fall Conference September 21-24, 2019**

Resolution Moved By: Trustee Pegg Supported By: Trustee Jones

**Resolved**, that the Board approve the attendance of any interested Trustee, the Executive Director and the Assistant Executive Director at the aforementioned conference, **and BE IT Further**

**Resolved**, that the Board approve expenditures for any interested Trustee, the Executive Director and the Assistant Executive Director to attend said conference, **and BE IT FURTHER**

**Resolved**, that a copy of said conference brochure be provided to Retirement System Staff member JoAnn Harrison. The motion passed unanimously.

**ADJOURNMENT**

*Jeffrey Pegg moved to adjourn meeting #3241; Dean Pincheck supported.*

**Chairperson Gnatek** adjourned the meeting at 11:43 a.m. The Board's next meeting is scheduled for **Thursday, August 1<sup>st</sup>, 2019**, at 09:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "Kelly Tapper". The signature is written in black ink on a white background.

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Kelly Tapper, Assistant Executive Director